



East Central Alberta Catholic Separate School Regional Division #16

5212 Railway Avenue, Vermilion, AB T9X 1C2
 Phone: (780) 853-2188 Fax: (780) 853-9798
 Toll Free Phone: 1-888-350-HOPE (4673)

Parent-Directed Program

CERTIFICATION of QUALIFICATIONS for INSTRUCTORS

The School of Hope requests the following information regarding your qualifications for our records. This information is required for the present school year so that we can process Purchase Orders/Reimbursements for lessons/memberships for registered students. **If the instructor in previous years has submitted this form, no further record is required.**

Instructor Name (Please print): _____

Registered Company Name (if applicable): _____

Address: _____

Postal Code: _____

Phone: () _____ Fax: () _____

E-mail: _____

Contact Person (please print): _____

GST Registration Number (if available): _____

Revenue Canada Business Number (if available): _____

Town Business License Number (if available): _____

IMPORTANT for purchase orders only! Make cheque payable to: _____

Type of Instruction/Service Provided: _____

Certification Number and Title (if available): _____
 (i.e. teacher, instructor, karate instructor, music teacher, ski group, etc.)

Description of Qualification or Certification. *Please print or submit a copy of certification or resume of qualifications.*

I certify that the above information is correct.

 Signature

 Date

Thank you,
 Michel Despins
 Principal